



Creative Wonders Childcare Tuition Contract

Child (ren) Name: _____ Child (ren) start date: _____

We agree to provide childcare services for the above listed child in accordance with the mission, philosophy and policies outlined in the center’s parent handbook. We have completed the orientation of the center.

Days of Attendance: Care can only be provided for a maximum 10 hours per day.

	Mon	Tues	Wed	Thurs	Fri
Drop off / Pick up times					

Classroom child will start in: _____

Tuition Amounts (please initial):

_____ I have agreed to pay \$ _____ weekly/ biweekly (not including sales tax) starting on _____. First payment amount will be _____. Payments are processed the Friday before care. Discounts: _____

Start-up registration fee is

Payment Options (please mark options that apply):

_____ ACH (auto-payments). Checking/Savings accounts has a charge 0.6% per transaction (minimum fee of \$0.25 & maximum of \$2.00). All credit cards transactions have a 2.95% fee per transaction as of Jan 2024.

_____ County Assistance. The parent(s) are responsible for the difference of what the county pays for tuition compared, the copay to our tuition amount. Copayment are due bi-weekly and late fee policy still applies to copayments.

_____ Scholarships. Please provide all paperwork. Please write in the awarded scholarship amount: _____ & start date of scholarship _____.

Policies, please initial:

_____ I agree to a two-week written withdrawal notice.

_____ Vacation time can not be used within the first 90 days of starting services.

_____ Holidays are paid when it falls on your regular scheduled day of care. We will not exchange or change a rotating schedule to accommodate not being paid or taking another day in its place. This also applies for part-time clients. If any of these days fall on a weekend, we will be closed the weekday closest to the holiday.

_____ A late fee of \$25.00 will be charged on all invoices not paid, in full, by the due date on the next business day.



_____ An annual fee of \$100.00 per child/\$150 (per family if more than one child) is charged to help us keep our environments, toys, and activities new and exciting. This is charged on enrollment and once a year in January. Accounts will not be charged twice in a year the registration fee.

_____ There would be a late pickup charge is \$25.00 for every 15 minutes after close time of the center.

_____ If a child is absent due to sickness, or additional vacation is scheduled, regular tuition will still be due per the family's usual billing cycle. To request to utilize a "tuition-free" vacation day, please email the child's name and date(s) for the vacation request to our billing department at billinginquiry@creativewondersmn.com. If the billing team is provided with >2 weeks' notice, they will apply a credit to the appropriate upcoming invoice. If the vacation request falls within the 2-week notice, a credit may be applied to the account, which can be applied to a future billing cycle. Please note, we will not refund payments that have already been fully processed to the original payment method.

_____ Holidays - Our center closes annually in recognition of several holidays, as well as two (2) additional staff development days. While the actual dates may vary, our staff development days are typically scheduled in March and August. If a recognized holiday falls on a weekend, the center will close the weekday closest to the holiday. Annual holidays include: New Years Day, Independence Day, Thanksgiving (Thurs & Fri), Memorial Day, Martin Luther King Day, Christmas, Good Friday, Labor Day, Juneteeth

By signing below, the parents/guardians of the above listed child hereby acknowledge that I/we have read this contract for childcare services-fee agreement completely, that I/we have had the opportunity to received complete written program information and discuss the information contained herein with a representative of Creative Wonders Childcare that our questions have been answered fully and to our satisfaction and that we agree to abide by the conditions set forth herein as well as the polices contained in the parent handbook.

Parent/Guardian Signature & Date

Parent/Guardian Signature & Date